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1.0 QUALIFICATION ASSESSMENT

- 1.1 The applicant shall fulfil the minimum requirements of education, training, experience, examinations and vision prior to certification.
- 1.2 Applicants shall submit documentary evidence, acceptable to the Certification Department, covering the following:
 - a. Education
 - b. Experience
 - c. Satisfactorily completed training
 - d. Recent Vision Test
- 1.3 Certification Department shall verify the examination grades given by the Examination Department.
- 1.4 For RT, the applicant shall hold a valid radiation safety certification from the relevant local authority.

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Table 1: Grading of Level 3 NDT Procedure Writing

Subject	% maximum
Item 1 — General:	
a) scope (field of application, product),	2
b) document control, and	2
c) normative references and complementary information.	4
Sub-total	8
Item 2 — NDT personnel	2
Item 3 — Materials and equipment:	
a) main NDT equipment (including defining calibration status and pre-test serviceability checks), and	10
b) ancillary equipment (reference and calibration blocks, consumables, measuring equipment, viewing aids, etc.)	10
Sub-total	20
Item 4 — Test piece:	
a) physical condition and surface preparation (temperature, access, removal of protective coatings, roughness, etc.),	1
b) description of area or volume to be tested, including reference datum, and	1
c) discontinuities sought.	3
Sub-total	5
Item 5 — Performance of the test:	
a) NDT method(s) and technique(s) to be used,	10
b) setting up the apparatus,	10
c) conducting the test (including reference to NDT instructions), and	10
d) characterization of discontinuities.	10
Sub-total	40
Item 6 — Acceptance criteria	7
Item 7 — Post-test procedure:	
a) disposition of non-conforming product (labelling, segregation), and	2
b) restoration of protective coatings (where required).	1
Sub-total	3
Item 8 — Production of the test report	5
Item 9 — Overall presentation	10
Grand total	100

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2.0 CERTIFICATION VALIDITY

- 2.1 Certification takes effect from the date of successful qualification assessment as outlined in Section 1.0 (see Qualification Assessment) and remains valid for five (5) years, unless it is revoked under the conditions stated in Section 3.0 (see Condition of Certification) and Section 5.0 (see Suspension and Withdrawal).
- 2.2 For certification to remain valid, it must be accompanied by an up-to-date annual verification of acceptable vision in accordance with Section 3.0 (see Training-Vision Requirements).
- 2.3 If a renewal application is submitted on or before the certificate's expiration date, the new certificate will carry the same renewal date as the expiration date of the previous certificate and will remain valid for five (5) years from that original expiration date.
- 2.4 If a renewal application is submitted after the certificate has expired, the renewal date of the new certificate will be the date on which all renewal requirements are fulfilled, and it will be valid for five (5) years from the expiration date of the original certificate.

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3.0 CONDITION OF CERTIFICATION

3.1 NDT certification is an essential process to ensure the quality and integrity of materials, components, and structures. Certificate holders must comply with the following conditions.

a. Examination and/or Certification Fees

- i. Certificate holders are required to pay all examination and/or certification fees to RSA.
- ii. Certification is suspended if fees due are not paid.

b. Yearly Vision Examination

- i. Certificate holder shall maintain a valid yearly eyes test in accordance with Section 3.0 (see Vision Requirements) as it is crucial for ensuring the accuracy and reliability of their works.
- ii. Certification will be suspended in the absence of a valid vision test.

c. Renewal and Recertification

- i. Certificate holders must initiate renewal and recertification either by completing periodic recertification examinations or by meeting credit system requirements as specified in Section 4.0 (see Certification Renewal) and Section 7.0 (see Re- Certification).
- ii. Expired certification shall not be used for any NDT activity.

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d. Actively Engaged in NDT

- i. Certificate holder shall document all NDT work activities involved the entire certification of period.
- ii. When NDT personnel have not been actively engaged in the performance of the certified NDT method for a period of one (1) year or more during the certification period, the certification is suspended.

e. Professional Conduct and Ethics

- i. Certificate holders are expected to demonstrate professionalism, integrity, and ethical conduct in all areas of NDT practice.
- ii. They must preserve the confidentiality of sensitive information obtained during NDT inspections.
- iii. Certificate holders shall uphold the reputation of the NDT profession by maintaining responsible and ethical behaviour in dealings with clients, colleagues, and regulatory authorities.
- iv. RSA reserves the right to suspend, deny renewal, revoke, place on probation, or reprimand a certificate holder if found guilty of unauthorized practices or conduct inconsistent with certification procedures or ethical standards.

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f. Compliance with Safety and Quality Standards

- i. Certificate holders must adhere strictly to safety protocols and guidelines to safeguard personnel and ensure the integrity of testing procedures.
- ii. They must comply with industry-specific quality standards and regulations to maintain the accuracy and reliability of NDT results.
- iii. Certificate holders are required to document all NDT activities including test procedures, results, and reports in line with established protocols.

g. Continuing Education

- i. Certificate holders must engage in ongoing professional development to remain current with advancements in NDT technologies and methodologies.

3.2 By meeting the above conditions, NDT personnel can maintain certification, demonstrating their competence and commitment to ensuring the safety and quality of materials and structures through NDT methods.

4.0 CERTIFICATION VERIFICATION

4.1 RSA will release certification test results only to the applicant, or to an individual or agency designated by the applicant through a written request accompanied by a notarized and witnessed release.

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4.2 Requests for verification of certification status will be fulfilled. RSA staff may disclose only the following information without the certificate holder's written consent: certification number, name of the certified individual, certification date, expiration date, status (e.g., active, revoked), and any certification limitations (e.g., corrected vision).

5.0 SUSPENSION AND WITHDRAWAL

5.1 Certification Department has the authority to suspend, deny renewal, revoke, place on probation, or reprimand an NDT personnel certification in cases of misrepresentation of facts related to personal qualifications, certification status, assignments, or other matters concerning personnel certifications, whether such misrepresentation occurred during the initial application or in subsequent applications (e.g., renewals).

5.2 The Certification Department may also suspend, deny renewal, revoke, place on probation, or reprimand a certificate holder found guilty of engaging in unauthorized practices as defined in the Code of Ethics, Rules of Conduct, and Practice.

5.3 Reinstatement of a revoked certification may be granted without penalty or prejudice, provided that the reason for revocation has been fully addressed to the satisfaction of the Certification Department.

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6.0 CERTIFICATION RENEWAL

6.1 Renewal Requirements

- 6.1.1 The renewal application must be submitted within six (6) months prior to the certification's expiration date. If the application is submitted within twelve (12) months after the expiration date, recertification will be required in accordance with Section 7.0 (see Re-Certification). Beyond this period, no exceptions will be granted, and the individual will be required to undergo the full examination process applicable to new applicants.
- 6.1.2 Certification may be renewed for a new period of five (5) years on production of:
- Documentary proof of a satisfactory visual acuity examination completed within the past twelve (12) months.
 - For RT personnel, documentary proof of a valid radiation safety certification issued by the relevant local authority.
 - Evidence of active engagement as NDT personnel in the certified NDT method during the most recent two (2) years of the certification period.
 - And either, successful completion the following, whichever applicable:
 - For Level 1, successful completion of Level 1 Practical Examination as specified in Section 12.2.3 with minimum of 50% of the number of specimens required
 - For Level 2, successfully completed Level 2 Practical Examination as specified in Section 12.2.3 with minimum of 50% of the number of specimens required, and NDT Instruction Writing Examination as specified in Section 12.1.4

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- iii. For Level 3, successfully completed NDT Procedure Writing Examination as specified in Part F of the Main Method Examination
- e. Successfully meeting the requirements of the structured credit system as given in Section 6.2 (see Credit Systems).

- 6.1.3 “Actively engaged as NDT personnel in NDT method certified” shall be defined as “no time period the NDT personnel not performing the certified NDT method for a period of one (1) year or more.
- 6.1.4 Everyone is allowed to attempt two (2) re-tests of item Part D, NDT Instruction Writing and shall not beyond the expiry of the certificate. Individual failing all permitted re-tests shall be recertified in accordance with Section 7.0 (see Re-Certification) below.
- 6.1.5 Individual not meeting the requirements for renewal shall fulfil the requirements for recertification as specified in Section 7.0 (see Re-Certification) below.

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Table 2: Structured Credit System for Level 1 Renewal

Item	Activity	Level 1		
		Point Granted		
		Each Activity	Maximum per Year	Maximum over 5 Years
PART A				
1	Performance of NDT Activities	2/day	25	95
2	Completion of theoretical training in the method	1/day	5	15
3	Completion of practical training in the method	2/day	10	25
5	Participation in research activities in NDT field or for engineer-ing of NDT	1/week	15	60
PART B				
6	Participation to a technical seminar/paper in the field of the method or technique	1/day	2	10
7	Presenting a technical seminar/paper in the field of the method or technique	1/presentation	3	15
8	Current individual membership in NDT or NDT related society	1/membership	2	5

6.2 Credit Systems

6.2.1 The Individuals opting to use the structured credit system must provide evidence demonstrating the attainment of at least 100 points within the 5-year certification period, based on the following requirements:

- For Level 1, a minimum of 75 out of the 100 points must come from any combination of activities listed in Part A of Table 2.
- For Level 2, a minimum of 50 out of the 100 points must come from any combination of activities listed in Part A of Table 3.
- For Level 3, a minimum of 50 out of the 100 points must come from any combination of activities listed in Part A of Table 4.

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6.2.2 Where an individual is seeking renewal for more than one certificate, points granted for a specific activity can be applied to the total points required for each certificate for those activities not specific to a particular method (e.g. “Current individual membership in NDT or NDT related society”). However, the total number of points required (100 points) for each certificate shall be met.

6.2.3 In assessing Item 1, “Performance of NDT Activities”, listed in Tables 2, 3 and 4, the following work activities may be considered as acceptable:

- a. Knowledge and understanding of the customer’s specifications and the inspection standards.
- b. verification of operating conditions or setting up of the test equipment, successful performance of NDT, satisfactory reporting and performance as a Level 3 examiner.

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Table 3: Structured Credit System for Level 2 Renewal

Item	Activity	Level 2		
		Point Granted		
		Each Activity	Maximum per Year	Maximum over 5 Years
PART A				
1	Performance of NDT Activities	2/day	25	95
2	Completion of theoretical training in the method	1/day	5	15
3	Completion of practical training in the method	2/day	10	25
4	Delivery of practical or theoretical training in NDT in the method considered	1/day	15	75
5	Participation in research activities in NDT field or for engineer-ing of NDT	1/week	15	60
PART B				
6	Participation to a technical seminar/paper in the field of the method or technique	1/day	2	10
7	Presenting a technical seminar/paper in the field of the method or technique	1/presentation	3	15
8	Current individual membership in NDT or NDT related society	1/membership	2	5
9	Technical oversight and mentoring of NDT personnel/ trainee in the relevant method	2/mentee	10	30
10	Participation or convenorship in standardization and technical committees	1/committee	3	15
11	Performing a technical NDT role within a certification body	2/activity	10	30

6.2.4 In any of the following documents may be accepted as evidence to demonstrate compliance with Section 6.2.3, including but not limited to:

- Confirmation of the candidate's work activities by a certified individual or referee.
- Verification of the individual's level of activity in the applicable method.
- Proof of formal, documented competency or proficiency test(s) in the applicable method.
- Dates and protocol numbers of reports.
- Records of any job-specific training received.

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- f. Confirmation of employer authorization to perform NDT activities.
- g. A summary of activities and outputs.
- h. Job or position description.
- i. Annual/regular employer assessments of performance/competence.
- j. Sample NDT reports.
- k. Sample procedure(s) developed (Level 3 only).
- l. Customer feedback.
- m. Confirmation of adherence to code of ethics from employer.
- n. Confirmation of compliance with additional national requirements (i.e. radiation safety).

6.2.5 Additional forms of evidence may be considered acceptable or requested by the Certification Department, and the employer may be required to confirm some or all the submitted documentation.

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Table 4: Structured Credit System for Level 3 Renewal

Item	Activity	Level 3		
		Point Granted		
		Each Activity	Maximum per Year	Maximum over 5 Years
PART A				
1	Performance of NDT Activities	2/day	25	95
2	Completion of theoretical training in the method	1/day	5	15
3	Completion of practical training in the method	2/day	10	25
4	Delivery of practical or theoretical training in NDT in the method considered	1/day	15	75
5	Participation in research activities in NDT field or for engineer-ing of NDT	1/week	15	60
PART B				
6	Participation to a technical seminar/paper in the field of the method or technique	1/day	2	10
7	Presenting a technical seminar/paper in the field of the method or technique	1/presentation	3	15
8	Current individual membership in NDT or NDT related society	1/membership	2	5
9	Technical oversight and mentoring of NDT personnel/ trainee in the relevant method	2/mentee	10	40
10	Participation or convenorship in standardization and technical committees	1/committee	4	20
11	Performing a technical NDT role within a certification body	2/activity	10	40

7.0 RE-CERTIFICATION

7.1 Credit Systems

7.1.1 Re-certification is required for any one of the following factors:

- Individual who does not satisfy renewal requirements as specified by 6.1.2c.
- Individual who does not pass the allowed two (2) renewal examination re-test as specified by 6.1.2d.
- Individual who does not satisfy renewal requirements by credit system as specified by 6.1.2e.
- Every ten (10) years renewal from the date of initial certification.

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7.1.2 The NDT personnel may be re-certified, and the certification be renewed for a new period of five (5) years on production of:

- Documentary evidence of a satisfactory visual acuity examination taken within the preceding 12 months.
- For RT, documentary evidence of valid radiation safety certification from the relevant local authority.
- Actively engaged as NDT personnel in NDT method certified within the most recent two (2) years certification period
- Successfully completed requirements 7.2 or 7.3 below.

7.2 Level 1 and Level 2

7.2.1 For Level 1, successful completion of one Level 1 Practical Examination as specified in Section 5.2.3 (see Training-Practical Examination).

7.2.2 For Level 2 certification, candidates must successfully complete:

- One Level 2 Practical Examination (as defined in Section 5.2.3), and
- The NDT Instruction Writing Examination (as defined in Section 5.2.4).

7.2.3 If a candidate does not achieve the required passing grade, they may retake the recertification examination up to **two times**, with:

- At least 7 days between attempts, and
- All re-examinations to be completed within 12 months of the first attempt.

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7.2.4 If the candidate fails both allowable re-examinations, the certification will be withdrawn. To reinstate certification, the candidate must:

- a. Complete additional training approved by the Certification Department.
- b. Retake all examinations elements required for initial certification.

7.3 Level 3

7.3.1 Level 3 shall satisfy one of the following requirements:

- a. Pass the Level 3 written recertification examination (see 7.3.2).
- b. Fulfil the structured credit system requirements outlined in Section 6.2 (see Credit Systems).

7.3.2 If the certificate holder either chooses to take the written examination, or does not meet the structured credit system requirements, they must pass an exam that includes:

- a. At least **20 multiple-choice questions** on the application of the test method in the relevant sector(s), demonstrating knowledge of current NDT techniques, standards, codes, specifications, and applied technology.
- b. At least **10 multiple-choice questions** on the requirements of the IPCS certification scheme.

7.3.3 A passing grade of **70% or higher** is required. If this is not achieved, up to **two re-examinations** are permitted, with:

- a. A minimum of 7 days between attempts.
- b. All re-examinations to be completed within 12 months of the first attempt.

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7.3.4 In the event of failure in the two allowable re-examinations, the certificate shall be withdrawn. To reinstate certification, a candidate shall:

- a. Complete further training acceptable to the Certification Department.
- b. Retake all examination elements required for initial certification.

7.3.5 An individual who does not meet the requirements of the credit system shall be recertified by written re-certification examination as specified in this Section, as applicable.

8.0 CERTIFICATION LEVEL UPGRADE

All IPCS certifications may be upgraded to a higher level, provided the candidate meets the requirements for education, training, experience, vision testing, and examinations as outlined in Sections Pre-Requisite through Grading.